



A free training for parents of children  
and youth with disabilities and their  
professional service providers  
*In collaboration with*  
Families Helping Families of SWLA

## “How to Write a State Complaint”

Presented by:

**Sharon Dufrene**

**Sr. Partner with Partners in Education**

**Tues., Sept. 21, 2010**  
**10:00 a.m. - 4:00 p.m.**

**Families Helping Families of SWLA**  
**2927 Hodges St., Lake Charles, LA**

**To register, call 800-766-7736**

**Low registration could result in cancellation.**  
**Please remember to register!**



**Don't get overwhelmed;**  
**Get empowered!**

Have you tried unsuccessfully to work with your child's school to provide appropriate educational services to your child receiving special education? Has the school ignored your requests and you are not sure what to do next? This training is for parents that feel the next step to resolve their differences with the schools is writing a formal complaint. This will be a hands-on training where participants will learn:

- ◆ How to create a paper trail
- ◆ How to identify issues
- ◆ How to determine the appropriate avenue to resolve the issue
- ◆ How to write a state complaint in an understandable format
- ◆ How to identify the facts of your complaint
- ◆ How to present the facts of your complaint
- ◆ What can I expect once I file a complaint

**A free lunch and snacks will be provided to all participants.**